

- 5.2 Mayor St. Jacques noted that in the minutes the planner and parties involved were going to meet over the Bay Street house, and inquired as to whether or not that has happened. CAO Yeates advised that the planner had discussions and while there has been some improvement of the lot the process will be ongoing.
- 5.3 Councillor Oliwa noted that staff had requested a legal opinion on some Official Community Plan questions and inquired if there was a reply back yet. CAO Yeates stated no, not yet.

6. MAYOR'S ANNOUNCEMENTS

7. PUBLIC INPUT, DELEGATIONS & PETITIONS

7.1 Public Input

R. Parlee addresses concerns of the Harbour Authority Commission, who did not have quorum at their last meeting. Parlee noted the Committee needs help with certain issues, citing the catamaran (has opportunity but also problems as it needs power for draggers and lights) and the water lease. Parlee noted the Commission does not have the authority nor the expertise to deal with these issues, but expressed their desire to take projects to the next level. Parlee encouraged Council to engage someone whose task would be economic job-related harbour priorities. Parlee noted the Commission feels the harbour is an economic driver and a jewel and requested Council to find a consultant or project manager to move projects forward.

- Mayor St. Jacques advised that Council recognizes the importance of the harbour and breakwater, as well as the opportunities and challenges that currently exist; Mayor St. Jacques noted there is an upcoming meeting on March 27, 2017 to discuss this further.

J. A. Clark addressed an item from the last Council meeting regarding a proposal for a food truck. Clark stated he does not have a problem with a food truck but is concerned over the laneway, driveway, and ANAF; Clark inquired as to the role of planning staff in the creation of the proposal; Clark requested clarification on whether the laneway to Larch would become a proper laneway again; Clark requested greater transparency in communication to neighbours when proposals like these come forward; Clark stated belief that once property was subdivided, the laneway would become a proper lane; Clark stated his concern with fire, police, safety, and deliveries; Clark inquired why sketches done by District planner show ANAF driveway as missing; Clark requested that Council eventually look at the area and traffic in and out, which is a concern

- CAO Yeates explained the planner's role in the application process, that generally people put their own applications together but the planner will assist as needed; CAO noted that the sketches/concept drawings were created during the original OCP process, and are provided only as options and background material. CAO explained the communication process, that certain planning endeavours require communication to owners within 60m and that as this was a former character development permit, it did not have the same requirements. CAO was not aware of any agreement on a thoroughfare lane, but agreed that staff could confirm.
- Mayor St. Jacques advised that the laneway issue would have had to go on title, but staff would check to see if it was.

L. Skene commented that the Official Community Plan (OCP) process happened last fall and inquired as to the timeline on the development of a new OCP.

- CAO Yeates advised that staff have had discussions with their consulting group and the Vancouver Island University group. CAO advised they are hoping in the next couple of weeks that the group will produce a report for Council.

8. CORRESPONDENCE

8.1 Invitation re: 'Celebrating Yuułu?iŋ?ath' on March 18, 2017 Yuułu?iŋ?ath Government

2017-072 **It was moved by Councillor McEwen and seconded by Councillor Oliwa**
That Council receive correspondence item "Celebrating Yuułu?iŋ?ath on March 18, 2017" for information.

CARRIED.

8.2 Status Request re: Clayoquot Biosphere Trust Appointments *Re-submitted by District Staff on request of CBT*

2017-073 **It was moved by Councillor Noël and seconded by Councillor Oliwa**
THAT Council receive correspondence item "Clayoquot Biosphere Trust Appointments" for information;
AND THAT Council appoint Geoff Lyons as Director to the Clayoquot Biosphere Trust Society, with Councillor Mayco Noël as the Alternate;
AND THAT Council send a letter to Mr. Lyons to thank him for his ongoing commitment to the Board, and to request that he provide Council with quarterly reports or visits to provide updates on the Clayoquot Biosphere Trust Society.

CARRIED.

9. INFORMATION ITEMS

9.1 Ucluelet Receives Crown Land Transfer

BC Government

2017-074

It was moved by Councillor McEwen and seconded by Councillor Oliwa THAT Council receive information item "Ucluelet Receives Crown Land Transfer" for information; AND THAT Council direct staff to send a letter to Minister Peter Fassbender to thank him for sponsoring the Crown Land transfer to the District of Ucluelet.

CARRIED.

10. COUNCIL COMMITTEE REPORTS

10.1 Councillor Marilyn McEwen
Deputy Mayor July – September

West Coast Multiplex Society

- Met March 6, 2017; next phase will be obtaining the design for the multiplex; the ACRD sent three Requests For Proposals (RFPs) out to architectural companies; RFPs will be open for two weeks, with a budget of \$75,000 for the design; the design will need to be completed by the end of June.
- Society is starting up a fundraising committee, with possibly one in each town; group also received a letter from Toquaht Nation advising they passed a resolution to participate in the multiplex service area

Ucluelet & Area Historical Society

- Society are interested in using the lighthouse keeper's house as little museum and tea house.
- AGM set for April 9, 2017 from 2-4 pm at the Ucluelet Community Centre; theme will be the Old Wickaninnish Inn roundtable, with old pictures and guest speakers.
- Society is looking at creating another display similar to the Kimoto 3D display; want to do one on George Fraser and are looking for grants.
- Society is still interested in the Parks Canada house being let go at the corner of Peninsula and Bay; were initially told it would be demolished, but latest word is that it would be sold for fair market value; are interested in using the house as a potential museum; Society would like more information from Parks on the bidding process.

Wild Pacific Trail Society

- Met March 1, 2017; society is excited by the lighthouse land news, as wish to use the building as a shelter and space for their summer person who conducts educational tours on the Wild Pacific Trail.
- Danielle Francis is now doing the trail maintenance one day a week, possibly up to 2-3 days/week in future to help Oyster Jim who is off on medical leave; society will eventually advertise this position when Oyster Jim retires.
- Society has received a permit for a highway sign at the junction, with a budget of \$4600.
- Official opening of Inspiration Point is May 6, 2017 (in conjunction with the AGM); sign for it has been ordered and the society will be giving a tour of the new area.
- The next request for Council will be for the bog project in 2017; society has applied to the Clayoquot Biosphere Trust requesting funds for interpretive signage for the bog trail.
- Society is currently reworking their mission and vision statements; they hope to finalize this by next month.

10.2 Councillor Mayco Noël
Deputy Mayor October – December

Ucluelet Volunteer Fire Brigade

- The UVFB currently has 27 members with 7 new recruits. Fire Chief Ted Eeftink is happy with the direction the Fire Department is currently going.

Community Forest Board

- Road building is progressing; harvesting has been contracted out to a company from Port Alberni, with intention to focus on hiring locally-based fallers and labourers; Board will give Council a tour of the cut area once the road re-opens.

10.3 Councillor Randy Oliwa
Deputy Mayor January - March

Harbour Advisory Committee

- Met recently but did not have quorum; Commission has a strategic planning session on March 27 for the Harbour Authority, Commission, staff, and harbour manager; the session stems from the Harbour Authority Association of BC's mentoring pilot program, which provides an individual

for a day to work on strategic planning; will be working with Joel Baziuk, the Steveston Harbour Operations Supervisor

Seaview Seniors Housing Society

- Met recently; group is waiting to hear if they were successful on a grant application for the Phase 2 feasibility study of Forest Glen; group thankful that the District received a second Age Friendly grant; society is currently drafting a letter of requests on what the seniors would like to see in St. Jacques park

=> Other Reports

- Attended a central region meeting hosted by Nuuchahnulth Tribal Council; in attendance at the meeting was MP Gord Johns, MLA Scott Fraser, every FN community, Tofino Mayor, Tony Bennett for Area C, and Clr. Oliwa for Ucluelet; meeting was facilitated by Ken Watts; had presentation from Roger Gerard from Canadian Coast Guard and west coast community preparedness group; heard about training initiatives taking place, especially after leviathan incident, including recruiting young ambassadors from communities and putting them through the training; intention is that ambassadors can train others in their communities; also discussed new vessels for west coast, as there is a marine response centre in Port Alberni, and potential for other satellite sites; had spill response discussion, advocated for additional resources on the coast; ended with a sharing exchange between the communities; big takeaway is the uniqueness of the board, as there is no other quasi-provincial meeting group like this one; Gord Johns proposed going after federal funding for it; NTC looking for someone else to take over for Ken Watts in organizing

10.4 Mayor Dianne St. Jacques

Alberni-Clayoquot Regional District

- ACRD is working with BC Transit on a feasibility study this year for bus service on the West Coast between Tofino and Ucluelet; BC Assessment provided information on assessment changes in Port Alberni, Tofino and Ucluelet, and all have gone up; the average house price as of July 2016 in Ucluelet is \$288k and \$588k in Tofino; Board received a presentation from Ahousaht First Nation on

their land use plan for their traditional territory, the plan allows for a community forest and parkland.

- Long Beach Airport is pursuing a grant application for rehabilitation of the taxi ways and main apron.
- Council was advised that Tofino is hiring a Building Inspector to service their community and possibly Ucluelet as well.
- Salmon Beach is considering starting a local community commission, as more people are living there than ever before.

Ucluelet Health Centre Working Group

- Working on partnership with Island Health and medical professionals for a health facility in Ucluelet; Island Health currently is putting an RFP together regarding services that could be located within the building; the District will follow up afterwards and see if the community can partner; Cheryl Hoskins is the new manager of Tofino Hospital, Hoskins has a nursing background and came from Sechelt where she ran a hospital.
- Group discussed the helipad at the Tofino Hospital; Island Health will come forward with new plans in coming months.

=> Other Reports

- Mayor attended the Island Coastal Economic Trust meeting in Courtenay; Mayors analyze applications and decide on which projects are successful; the group was given \$50M in the past to disburse, but funds were depleted and now the Province has given them another \$10M.
- Mayor met with the Ministry of Community Sport and Cultural Development in Victoria on March 13, 2017; spoke to Ucluelet's funding application to help with sewer repairs; will hear an update on this application shortly.
- Mayor met with Minister Letnick in Victoria on March 13, 2017 along with West Coast Reduction, Ucluelet Harbour Seafoods, and the Nuuchahnulth Tribal Council; purpose was to give more information on the value of processing fish in BC; fish are generally federally regulated, but BC has a say in the processing done; Cliff Atleo (NTC) spoke to how necessary employment is to the NTC, and UHS spoke to their commitment to hiring within the region.

2016-075 **It was moved by Councillor Oliwa and seconded by Councillor McEwen.**
THAT Council accept all committee reports.
CARRIED.

11. REPORTS

11.1 Expenditure Voucher G-5/17
Jeanette O'Connor, CFO

2017-076 **It was moved by Councillor Noël and seconded by Councillor McEwen**
THAT Council receive Expenditure Voucher G-5/17 for information.
CARRIED.

11.2 Development Permit and Associated Variance For Lot 1
John Towgood, Planner 1

2017-077 **It was moved by Councillor McEwen and seconded by Councillor Oliwa**
THAT Council approve recommendation 1 of report item "Development Permit and Associated Variance for Lot: 1, Plan: VIP33217, District: 09", which states:
1. *THAT Development permit and associated variance DP 17-02 be approved as per the drawings and conditions outlined within the body of this report.*
CARRIED.

12. LEGISLATION

12.1 REPORT

Request to Amend Zoning Bylaw No. 1160
John Towgood, Planner 1

2017-078 **It was moved by Councillor Oliwa and seconded by Councillor McEwen**
THAT Council approve recommendation 1 of legislative report item "To Amend Zoning Bylaw No. 1160, 2013 by Removing Lot: 45 Plan: VIP86134 District: 09 From CD-5C Subzone Single Family Dwelling Residential and Place it in CD-5C Subzone Park", which states:
1. *THAT Zoning Amendment Bylaw No. 1214, 2017 be given First, Second and Third Reading.*
CARRIED.

12.2 BYLAW

Zoning Amendment Bylaw No. 1214, 2017

2017-079 **It was moved by Councillor Oliwa and seconded by Councillor McEwen**
THAT Zoning Amendment Bylaw No. 1214, 2017 be given First Reading.
CARRIED.

2017-080 **It was moved by Councillor Noël and seconded by Councillor McEwen**
THAT Zoning Amendment Bylaw No. 1214, 2017 be given Second Reading.
CARRIED.

2017-081 **It was moved by Councillor McEwen and seconded by Councillor Oliwa**

THAT Zoning Amendment Bylaw No. 1214, 2017 be given Third Reading.

CARRIED.

13. LATE ITEMS

13.1 Proposal to Change Friday Night Market to Sundays Ukee Market Society

2017-082 **It was moved by Councillor McEwen and seconded by Councillor Noël**
*THAT Council receive late item "Proposal to Change Friday Night Market to
Sundays" for discussion.*

CARRIED.

2017-083 **It was moved by Councillor McEwen and seconded by Councillor Noël**
*THAT Council approve changing the Friday Night Market to Sunday afternoon
without closing down Fraser Lane to traffic.*

CARRIED.

14. NEW BUSINESS

14.1 Councillor Oliwa

- Commented on the West Coast housing crisis; discussed with the Ucluelet Chamber of Commerce the possibility of them hosting events or facilitating networking events on the housing issue; UCOC board will discuss the proposal; Clr. Oliwa noted that if the board agrees to pursue, Council can provide space at the Ucluelet Community Centre and help with advertising; Clr. Oliwa noted that Council is being proactive on the issue as they see an avenue where the local government can co-facilitate discussion on housing.
- Councillor Oliwa congratulated Mayor St. Jacques on her work regarding the awarding of the Coast Guard Lands; Clr. Oliwa also recognized past Council and Staff in bringing this to fruition.
- Councillor Oliwa inquired on updates regarding the Emergency Response Plan and Emergency Notification System; CAO Yeates advised that the notification system was up and running but there was nothing further to report on the plan at this time.
- Councillor Oliwa noted that the He-Tin-Kis Pathway looks very good, and extended congratulations to Staff for completion.

14.2 Councillor Noël

- Councillor Noël noted his concern over the property at the end of Coast Guard Road as the property is not visually appealing and is visible from new He-Tin-Kis pathway; inquired if there was possible bylaw enforcement action to take regarding the way the lot is being kept.

THAT Zoning Amendment Bylaw No. 1214, 2017 be given Third Reading.

CARRIED.

13. LATE ITEMS

13.1 Proposal to Change Friday Night Market to Sundays Ukee Market Society

2017-082 **It was moved by Councillor McEwen and seconded by Councillor Mole**
THAT Council receive late item "Proposal to Change Friday Night Market to Sundays" for discussion.

CARRIED.

2017-083 **It was moved by Councillor McEwen and seconded by Councillor Noël**
THAT Council approve changing the Friday Night Market to Sunday afternoon without closing down Fraser Lane to traffic.

CARRIED.

14. NEW BUSINESS

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- Councillor Noël noted his concern over the property at the end of Coast Guard Road as the property is not visually appealing and is visible from new He-Tin-Kis pathway; inquired if there was possible bylaw enforcement action to take regarding the way the lot is being kept.

2017-084

It was moved by Councillor Noël and seconded by Councillor Oliwa
THAT Council hold a Committee of the Whole meeting on April 4, 2017;
AND THAT Council invite local builders and contractors to attend to discuss
their experiences in 2016 with regards to the building inspection process, and
to discuss how Council can support them in 2017.

CARRIED.

14.3 Councillor McEwen

- Ucluelet Chamber of Commerce meeting is on March 21, 2017; Clr. McEwen noted that they will discuss the possibility of a public forum on housing but that it might be too early to do so as the District has only just implemented the new software program to track short-term rentals and a list has not been generated yet; Clr. McEwen suggested that once a list is ready it might be a good time to host a session.

14.4 Mayor St. Jacques

2017-085

It was moved by Mayor St. Jacques and seconded by Councillor McEwen
THAT Council direct staff to provide Lady Rose Marine with a letter of support
in principle with regards to bringing a car-carrying ferry to the west coast.

CARRIED.

2017-086

It was moved by Mayor St. Jacques and seconded by Councillor McEwen
THAT Council direct staff to provide a letter to the Federal and Provincial
Governments thanking them for their mutual investment in effecting
remediation and upgrades on the Kennedy Lake hill (Highway 4) in the amount
of \$13 million.

CARRIED.

15. QUESTION PERIOD

15.1 Council received questions and comments from the public re:

- The bistro expansion and concerns about public washrooms, parking, and fire access
- Timeline for completion of the micro-brewery

16. CLOSED SESSION

16.1 Procedural Motion to Move In-Camera

2017-087

It was moved by Councillor Oliwa and seconded by Councillor Noël
THAT the meeting be closed to the public in order to address agenda items
under Section 90(1), subsections (c) and (e), of the Community Charter.

CARRIED.

16.2 Mayor St. Jacques suspended the regular meeting at 8:43 pm and moved in-camera at 8:50 pm.

17. **ADJOURNMENT**

17.1 Mayor St. Jacques adjourned the in-camera meeting at 9:59 pm and resumed the regular meeting.

17.2 Mayor St. Jacques adjourned the regular meeting at 10:00 pm.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, March 14, 2017 at 7:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Dianne St. Jacques
Mayor



Andrew Yeates
CAO

2017. Good turnout; District planner and Recreation Director were both there.

10.2 Councillor Mayco Noel
Deputy Mayor October – December

Ucluelet Chamber of Commerce

- Attended a recent meeting; Jackie Carmichael has resigned, as she is moving out of town. Currently working on a date for "all candidates" meeting for the Provincial election; will be sometime in mid-late April. The Chamber is working on their own website, independent of Tourism Ucluelet. The Edge to Edge marathon on June 11, 2017 will only be a half marathon and 10km this year; both the Chamber and Tourism Ucluelet are working on that. The Job Expo is March 2, 2017 from 1:00-4:00pm and already has 30 fully booked tables. With the Chamber removing itself from visitor services, Parks Canada has removed themselves from their meetings, and will only attend on an "as needed basis". One Chamber member will attend airport meetings as a non-voting member. They are also actively working on a strategic plan and budget. The Van Isle 360 is on June 18-21, 2017, with the BBQ being on June 20, 2017.

10.3 Councillor Randy Oliwa
Deputy Mayor January – March

=> Other Reports

- Attended VICEDA with Councillor Mole. Main focus of the meeting was a presentation from the Province on their role in economic plans that happen; had a networking session; Island Innovation Group, who hosts tech workshops, has partnered with Clayoquot Biosphere Trust, Tofino and Ucluelet to do these events; their aim is to get high tech startups off the ground.

2016-63 **It was moved by Councillor Noel and seconded by Councillor Mole.**
THAT Council accept all committee reports.

CARRIED.

11. REPORTS

11.1 Expenditure Voucher G-4/17
Jeanette O'Connor, CFO